



Callingwood-Lyburn Community Playschool (CLCP) Handbook Revisions for COVID-19 (2021-2022)

The following changes have been made to the CLCP Handbook because of the COVID-19 pandemic. Please note that at any time these changes may be modified, or further changes may be required.

Program Overview

Morning and afternoon classes are being offered in both our 3 and 4-year-old programs, however if classroom enrolment is low, classes may be combined and only offered in the morning. CLCP will reassess afternoon classes if there is enough interest to make the class viable.

Class Environment

To meet EPSB COVID-19 guidelines, masks must be worn by the children once they enter the school. The masks may be removed once the child is in the classroom. Both teachers and playschool assistant will always be required to wear their mask.

To meet COVID-19 guidelines, some of our classroom centres (water play, sand play) will not be offered. Other centres like the playdough station will be modified. Children will be supplied with their own playdough or be required to bring their own crayons, scissors, etc. Parents will be notified as to what is needed. The playschool assistant cleans all hard surfaces between classes and will do a thorough cleaning if a positive case occurs in the classroom.

Parent Involvement

Per EPSB guidelines, parents are not allowed in the school. As a result, there have been changes to the parent helper day and toy cleaning duties. As these duties involve being in the school, a Playschool Assistant has been hired to replace the parent helpers and both teachers have taken over the toy cleaning duties. In their place, parents are asked to assist with program preparation in the form of making playdough, preparing the classroom craft activity, doing the laundry, etc. CLCP committee members will allocate duties and develop a calendar as needed.

Parents will also be asked to participate with fundraising by supporting a Fundraising Committee. Duties may include assisting with the organization of the fundraising event, distribution of fundraising item(s), collection of donations, etc.

CLCP will not have their own designated bingos. Instead parents will be required to work a maximum of 2 bingos offered throughout the school year. Parents will work along side CLCP bingo volunteers. There is an option to opt out of working these bingos for a fee of \$300. Failure to show will result in a security deposit withdrawal of \$150. Bingos will be dependent on COVID-19 restrictions in place.

Bathroom Guidelines

As only 2 people are allowed in the bathroom at one time, the teacher or playschool assistant will accompany 1 child at a time. Children will be required to redon their mask before leaving the classroom and wear it while moving throughout the school.

Drop Off / Pick Up

Normal entry through the front door of Lymburn School is not allowed. The playschool has an entrance on the northside of the building. Teachers will meet the children there each morning, ensure that the parent has reviewed the health assessment of their child and taken their temperature per agreement at the end. The child will be registered as present and all children will be escorted into the classroom. At the end of the day the children will be released to their parents at the same entrance. Please note that if a child is late, parents are asked to call the classroom cell at 780-293-3854 when they arrive. The teacher will meet them at the designated door.

Snack

As snacks for the whole class are not permitted, parents are asked to provide their child with their own snack and water bottle. The snack should be placed in the child's lunch bag. Please label both the lunch bag and water bottle with your child's name. Please keep in mind any classroom allergies when selecting your child's snack that Lymburn School is a nut free school.

Birthday snacks are permitted if they are pre-packaged by the facility that makes the product. Examples of this are pre-packaged Rice Krispy squares, mini-cookie packages. As businesses adapt to COVID-19, some businesses are offering individually packaged baked goods eg. Cookies by George individually wraps their cookies.

CLCP Parent Committee Responsibilities

To provide more consistency for both the teachers, CLCP and CLCL, CLCL brought on a paid administrator position whose role was to take on the administration portion of the CLCP committee thereby removing the Chair, Treasurer and Registrar role. There was some redistribution of duties and a new title created for the Vice Chair role. Unfortunately, at this time the position is not being filled and will be covered by CLCL staff and volunteers. Please note the new contact emails.

CLCP Committee Members

CLCP Administrator: clcpadmin@callingwoodlymburn.com

Committee Lead: clcpcommittee@callingwoodlymburn.com

Secretary

Roster Coordinator: clcproster@callingwoodlymburn.com

Media Coordinator / Publisher: clcpmedia@callingwoodlymburn.com

Events Coordinator: clcpevents@callingwoodlymburn.com

Fundraising / Donations Coordinator

Class Representatives

Teachers: Cathey Chisholm cathey@callingwoodlymburn.com and Jeni Muddle jeni@callingwoodlymburn.com

Community League representative: admin@callingwoodlymburn.com



**CALLINGWOOD LYMBURN COMMUNITY PLAYSCHOOL
TEMPERATURE MONITORING & COVID-19 SCREENING
QUESTIONNAIRE ACKNOWLEDGMENT FORM**

CLASS 3 AM 3 PM 4 AM 4 PM
--

To meet licensing requirements, parents must agree to take their child’s temperature and assess the health of their child each day that they attend playschool. **The child’s temperature must be less than 38°C (100.4°F) and must answer “NO” to all the screening questions to attend class.**

I, _____, parent/guardian of _____ agree to:

take my child’s temperature and review the screening questionnaire each day he/she attends school
OR

review the screening questionnaire each day he/she attends school but requires the teachers to take their child’s temperature as I have no access to a thermometer

Parent/Guardian Signature Date

COVID-19 INFORMATION
Screening Questionnaire
COVID-19 ALBERTA HEALTH DAILY CHECKLIST

PARENTS/GUARDIANS/STUDENTS MUST USE THIS QUESTIONNAIRE DAILY TO DECIDE IF THE STUDENT SHOULD ATTEND SCHOOL

The tool is meant to be used to assist with assessing attendees who may be symptomatic, or who may have been exposed to someone who is ill or has confirmed COVID-19.

Attendees should fill out this checklist prior entering school daily. If an individual answers YES to any of the questions, they must not be allowed to attend school. Children and youth will need a parent to assist them to complete this screening tool.

As the COVID-19 pandemic continues to evolve, this screening tool will be updated as required.

Screening Questions

1.	Does the attendee have any new onset (or worsening) of any of the following	CIRCLE ONE	
	• Fever	YES	NO
	• Cough	YES	NO
	• Shortness of Breath / Difficulty Breathing	YES	NO
	• Sore throat	YES	NO
	• Chills	YES	NO
	• Painful swallowing	YES	NO
	• Runny Nose / Nasal Congestion	YES	NO
	• Feeling unwell / Fatigued	YES	NO
	• Nausea / Vomiting / Diarrhea	YES	NO
	• Unexplained loss of appetite	YES	NO
	• Loss of sense of taste or smell	YES	NO
	• Muscle/ Joint aches	YES	NO
	• Headache	YES	NO
	• Conjunctivitis (Pink Eye)	YES	NO
2.	Has the attendee travelled outside of Canada in the last 14 days?	YES	NO
3.	Has the attendee had close contact* with a confirmed case of COVID-19 in the last 14 days?	YES	NO
4.	Has the attendee had close contact with a symptomatic** close contact of a confirmed case of COVID-19 in the last 14 days?	YES	NO

* Face-to-face contact within 2 metres. A health care worker in a occupational setting wearing the recommended personal protective equipment is not considered to be a close contact.

** 'Ill/symptomatic' means someone with COVID-19 symptoms on the list above