



# Callingwood Lymburn Community Playschool

September 2019

## Message from the Chair



Hi everyone and welcome to Callingwood-Lymburn Community Playschool (CLCP) for the 2019-2020 school year. I am happy to welcome back returning families and excited to get to know our new families coming to CLCP for the first time. We have an excellent group of parent volunteers serving us again this year, and two fantastic teachers to make this year at CLCP another great one.

Our General Parent Meeting will be held on **Wednesday, September 4th from 7:00 – 9:00 PM in the Callingwood-Lymburn Community Hall, behind Lymburn school, 18740 72 Ave.** We will cover what to expect on the first day, introduce our phenomenal teachers and parent committee. This evening is also where you will be signing up for your parent helper days, toy cleanings and bingos. You will receive an information package from your child's teacher and we will do our best to answer any questions you might have. We encourage you to find childcare for your children so that everyone can focus on the information being presented.

### Important dates in September:

- |                              |  |
|------------------------------|--|
| September 4 <sup>th</sup> :  | Parent Committee Meeting 5-6:45pm as well as the General Parent Meeting 7-9pm (both located at the Callingwood-Lymburn Community Hall) |
| September 9 <sup>th</sup> :  | MWF parented day   |
| September 10 <sup>th</sup> : | T/Th parented day  |
| September 11 <sup>th</sup> : | First day of MWF classes   |
| September 12 <sup>th</sup> : | First day of T/Th classes  |

Please note that during the parented day, one parent will need to be present for the entire duration of the class which will be approximately 1 hour. This day will serve as an orientation for you and your child to the classroom, teacher, and other children as well. You will see what is expected for helper days, confirm emergency information with your class rep, and get to know the other families in your class.

Outside of the classroom you will find a bulletin board that is updated regularly. Each child will also have a mailbox outside the class. We encourage everyone to check both locations frequently, as well as your email, to stay informed of all the things that will be going on.

Please feel free to contact me if you have any questions at all! I am looking forward to a wonderful year!

*Hilary Gordon*

## Message from the Vice-Chair

Hello to all the new and returning families! My name is Courtney Brebner and this is my first year as Vice Chair. I have three kids, the older two have already gone through this playschool and my youngest will be attending this year!

My main role as Vice Chair is organizing the toy cleanings and bingos. At the General Parent Meeting in September, you will be required to sign up for either 3 toy cleanings OR 1 bingo & 1 toy cleaning. I'll send out reminders of these commitments, as I know how easy it is to forget about these things! I will also post a list with dates and names inside the classroom. This is especially helpful if you need to trade for a different night. Trading is completely acceptable. I only ask that if you are scheduled for a toy clean, you trade with someone for another toy clean, same thing for the bingos, and that both parties contact me to confirm the trade. If I'm not aware of the trade and a no show, the original family will have their deposit cheque cashed.

If you ever have any questions, please don't hesitate to get in touch with me! I am excited for playschool to begin and I'm looking forward to the wonderful year ahead!

*Courtney Brebner*



## Message from the Registrar

Welcome to Playschool!

We still have a couple spots available in our 3/4 year old PM and one last spot to fill in our 4 PM class. If you know of any families interested, please send them our way!

Please remember to keep your contact information and your emergency contact information current. Please double check your emergency contact information with your class representative to ensure the information is up to date. If you have any changes throughout the school year, please forward them to your class representative or to [info@callingwoodlymburnplayschool.com](mailto:info@callingwoodlymburnplayschool.com).

*Michelangelo Piono-Rolon*

## IMPORTANT PLAYSCHOOL INFORMATION

### Parking at Lymburn School:

When dropping off and picking up your child throughout the year, please do not use the teacher's parking lot or the bus zone in front of the school (you will be ticketed and possibly towed at your expense); there is parking along the road. Please drive with care and watch closely for children crossing.

### Please Sign In!!!

Lymburn School has requested that parents sign in and sign out at the office when you are parent helper. This helps in case of an emergency to know who is still left in the school. The office is located to the right of the front entrance doors.

### Playschool Committee 2019

Chair: Hilary Gordon  
Vice Chair: Courtney Brebner  
Secretary: Sheena Misenas  
Treasurer: Karima Merali  
Registrar: Michelangelo Piono-Rolon  
Roster: Breanne Thomson  
Events: Dinika Matychuk  
Donations: Jessica Rochlitz  
Media: Ria Nobert  
3AM Rep: Jessie Denny  
3PM Rep: Kristy Nelson  
4AM Rep: Ashley McMullin  
4PM Rep: Amanda Zilinski  
Teacher (Tu/Th): Lisa Bossert  
Teacher (M/W/F): Cathey Chisholm  
Substitute Teacher: Vacant

### Contact Information:

**Playschool Phone: 780-293-3854**

**Email:**

**[info@callingwoodlymburnplayschool.com](mailto:info@callingwoodlymburnplayschool.com)**



## Message from the Roster Coordinator

Hello Playschool families!

Welcome to all of you who are new to CLCP and to those of you returning for the 2019-2020 school year. My name is Breanne Kidd and I will be your Roster Coordinator for the year. What does that mean? That means that I will be the one coordinating the Helper Days schedule for all of our classes. In the most recent years, we have used a lottery style system that works quite well, and we will continue that system this year. Returning parents will know the drill, but if you are a new parent to the system, please keep reading for what to expect at our September meeting.

When you arrive on September 4th, you will be asked to pick a number from an envelope (there is one envelope for each class). This is completely random so the order that you show up has no bearing on the outcome. The number you pick will determine if you are in line to pick for helper days or the toy cleaning/bingo line first. The order in which you will be called up to make your choice is done with this random number you've picked as well. Once it is your turn you can choose the appropriate number of days for the semester.

3AM or 3/4PM families (Tuesday/Thursday classes), be prepared to attend 5 or 6 classes per semester. 4 year old parents (Monday/Wednesday/Friday classes) will attend 7 or 8 classes per semester. \*There are more classes due to the 3 days per week, so the number of classes you'll be parent helper for are naturally more.

Ultimately, we would like to see parents try to spread your helper days out over the year, think along the lines of once per month if possible and or even once every 3 weeks, but certainly not back to back classes to try to get them all done. Your children are excited to have you attend with them, and it's nice to see them grow throughout the school year, so please spread your days out.

When you pick dates, you will notice that there are two parents needed per class. Committee members have an added perk of choosing their helper days before our September and January meetings - maybe this is incentive for you to join the parent committee?! This also aids new parents by teaming them with "experienced" helpers to help with their first few helper days, and of course our teachers are always happy to help guide you when you are in the classroom.

Please try to pre-plan your days as much as you can (be sure to peek at your September to January calendar in advance of our first meeting September 5th) and be prepared that your ideal dates might not be available so have a couple of backup dates in mind. If you cannot find a date that works for you, please find me during the meeting and I will connect you with other parents in hopes that you can make a switch. It is up to the parents to cooperate with each other and find dates that work. As the semesters progress, it is no problem to make trades for helper days; we just need to know in advance so we can update the calendar and be sure we have enough helpers for each class to avoid class cancellations. Your class reps will send weekly emails to families as well, and this is a great way to reach out to the parents in your child's class if you need to request a switch if needed.

Keep in mind you may have another family member (aunt/uncle, grandpa/grandma, etc.) or a close family friend attend on those days to help. We call them parent helper days, but the duties are not strictly reserved for parents.

Thank you in advance for looking at your calendar before our meeting September 5th. Our Playschool would not be the same without our lovely helpers!! Enjoy the rest of your summer and I look forward to seeing you in September.

*Breanne Kidd*

## Message from the Events Coordinator

Hello new and returning families!

My name is Dinika Matychuk and I will be your Events Coordinator for the year. Although this is my first year as the events coordinator, I've been with the Playschool for a number of years, so I can say with confidence that our program and our events are fantastic! Some of the events are planned for the kids to enjoy with mom, some with dad and some with the whole family.

At our September meeting, I will be asking parents to sign up to volunteer for at least one event. This will ensure that everything runs smoothly and that the kids have the best time possible. Duties include set-up / clean up, kitchen duties for our school dance, assisting the teachers on dad's night, supervision for the Year End Carnival, etc. These volunteer duties are usually no more than a 30 minute time commitment.

If you have any questions or want to contact me before the parent meeting in September please email me at [events@callingwoodlymburnplayschool.com](mailto:events@callingwoodlymburnplayschool.com). See you all in September!

*Dinika Matychuk*



## Message from the Donations Coordinator

We have a few opportunities for fundraising this year. The biggest is our Spring Family Dance and Silent Auction. It's never too early to start asking employers/friends/family for great auction items. If you need help making the ask or have a great connection, but need some help please reach out and I'd be happy to help.

We also have two chocolate fundraisers this year- chocolates are distributed in September and January at the Parent Meetings or instead you may have chosen to opt out of selling chocolates with two \$50 payments when you registered your child. If you've got people in your life that love these chocolates we can always get you more- please reach out.

CLCP has also paired with Mabel's Labels! If you chose to order labels for the upcoming school year consider doing so through our fundraiser link. It's an effortless way you can make a contribution to the school from a purchase you may be already making. Please make sure you select "Support a Fundraiser". Search for "Callingwood Lymburn Community Playschool (Edmonton)" and you will now be supporting our playschool with your order!

Looking forward to a great year!

*Jessica Rochlitz*

## Tuesday/Thursday Tidbits

Welcome to the new year! Your child is starting the adventure of Playschool. We are all going to create a community of friends, learners, and creators! Sometimes play just looks like play, but when us adults provide an environment that is rich in different experiences, materials, and people, we are guiding those moments of play into all of the skills that your kids can use to be a part of the world. They learn how to care for others, how to negotiate, and how to affect change. They are also developing the early building blocks of math, science, and language, as well as finding new strengths and skills that their bodies and minds have. I am excited to be a part of the fun!

In this newsletter is your monthly calendar. Please check it prior to each month to stay up-to-date on all the things we have planned, and how you can help. This calendar will detail important dates such as field trips, holidays, special events, etc. It will also inform you of items you may need to bring to class. **This calendar will not include what to bring for snacks or for parent helper days—there will be a separate calendar for these details.**

As you prepare for the first day, here is a short list of items to keep in mind that your child will need: **a backpack, an indoor pair of running shoes, a change of clothes** (accidents may happen, or your child can get wet/dirty from the water table or going outside), and a **water bottle**. Please label these items with your child's name.

**Parents will attend the class with their children on the first day, Tuesday, September 10th.** The first day of anything new is exciting and can also be intimidating for some children. The first class will be all about helping your kids get comfortable in the classroom, exploring all the great activities available to them, and meeting their new teacher.

**The next big day for the kiddos will be the first class on their own, on Thursday, September 12th.** This can understandably be an emotional day for the children and the parents. I assure the children that you will be back soon and they will be able to tell you about the things they did when you were gone. **Please begin now preparing your children for this bit of separation. Use positive words and excitement and focus on the new things they will do. Assure them you will be gone for just a little while, and you will be back soon.** In no time, they will be making new friends, learning new things, and they will look forward to "going to school".

I am new to Callingwood/Lymburn Playschool and I am really excited about the upcoming year with your kids. I look forward to meeting you all at the parent meeting on Wednesday, September 4th. If you have any questions or concerns, I can be reached by email: [lisa.bossert@callingwoodlymburnplayschool.com](mailto:lisa.bossert@callingwoodlymburnplayschool.com)

Teacher Lisa



# Mon/Wed/Fri News

Happy September! Welcome to Preschool, and for returning families, welcome back! I am so excited about the upcoming year! This is a very special year for Teacher Cathey – I have graduated (after 7 years in the 3 year old Class), and have the privilege of having many of the same students graduate with me. Since I already know and love so many of the students, we can jump right in with some amazing learning and lots of fun!

The **first day of school will be on Monday, September 9<sup>th</sup>**. We will have a shortened class this day, as we ease back into the routine of preschool. **The class will be about one hour, starting at 9:00 AM for the morning class, and 1:00 PM for the afternoon class.** We will get to meet our new classmates, catch up with friends from last year, and enjoy the classroom, whether for the first time or playing in the centres they missed. **Parents, please plan on staying this day and make necessary babysitting arrangements for younger siblings.** Our regular classes will start on **Wednesday, September 11<sup>th</sup>**.

Parking at our school can be a bit of a challenge. Please remember to not park in the bus loading zone at the front of the school or in the staff parking lot. The school is locked at all times. Please use the buzzer to have the door unlocked. Once you come inside, please help your child take their outside shoes off and place them on the shelf labelled Callingwood Lyburn Community Playschool. Make your way down to the end of our hall where our classroom is located.

Each student will need a backpack, a pair of inside shoes, a change of clothes and a reusable water bottle – please label these items. These items need to come with your child everyday and go home everyday. When your child arrives at school, please place your water bottle in the water bottle bin, put your child's jacket in their labelled cubby, put on your child's indoor shoes and place the backpack on the top of the shelf. Help your child find their nametag and put it on. If you are parent helper that day, please come in 15 minutes early (this gives us time to set up our fun filled day, and for me to talk to our parent helpers). If not, please wait quietly with your child in the hallway. We have books and quiet activities available. Do not let your child run in the hall or use loud voices while waiting. Thank-you for your cooperation.

Each month I will do a classroom calendar... please look at it to see what special things we might be doing each day. The calendar will include special items to bring to school, or maybe to wear, and will have important dates like when Field Trips are and when Scholastic Book Orders are due. This month we will be tackling a bunch of themes: getting to know each other better, exploring apples and fall, including a fun day outside (Sept. 27).

Finally, we will be having a **parent meeting on Wednesday, Sept. 4<sup>th</sup> at 7:00pm**. This is a very important meeting, so please plan to attend. I will be there and would love to connect with you! And if you have questions about something, please contact me anytime. Before or after class are good times for quick questions, but if you need more time, I would be happy to set up a meeting (and you can email me anytime [cathey.chisholm@callingwoodlyburnplayschool.com](mailto:cathey.chisholm@callingwoodlyburnplayschool.com)).

Enjoy the rest of your summer and see you soon,

Teacher Cathey 

# Parent Helper Duties



The first few times you are the helper parent, you may wonder what duties are expected of you. These tips are posted inside the classroom, but they are included in the September newsletter to prepare you before school starts.

## Before Class

- Arrive 15 min. early to help with teacher prep.
- Set out chairs (8 at each table)
- Write snack on the calendar on parent board by classroom door
- Fill water table (5 buckets of warm water)
- Make sure paper towels and soap at both sinks are full (in bathroom as well)
- Set out paint and brushes (AM only)
- Make bleach solution (fresh everyday) ½ tsp. bleach to 1 litre of water

## During Class

- Be an “active participant” and play/interact with children, sit with children at circle and help supervise craft
- Make sure that there is paper on the easel and that paintings have names
- Help with toileting if necessary
- Before snack, wipe tables with hot soapy water and then sanitize with bleach solution

- Prepare snack
- Put placemats on tables
- Help with hand washing at both sinks
- Once children are all seated you may offer snack to them
- Join us for snack
- Wash placemats in sink in hot soapy water and hang on clips above sink. Spray with bleach and let drip dry.
- Wash tables with hot soapy water and spray with bleach solution

## After Class

- Stack chairs and complete additional daily duty
- Empty class garbage and tie. Leave outside class door.
- Replace garbage bag (bags underneath the small sink)
- Wipe counters and around sink
- \*Vacuum room after 11:15 or 3:15\*

## AFTERNOON ONLY

- Wash paint brushes/put lids on paint (PM)
- Check bathroom and clean if necessary (PM)
- Empty water table and spray with bleach solution. Leave lid off to dry overnight (PM)
- Turn cubbies around on Monday and Wednesday only (PM)

***\*Please be prepared to stay 15-30 minutes after class to do cleaning\****